



## **ROOM RENTAL RATES\***

### **Julian Wright Library**

3rd Floor 10 ppl

Comfortable and private room overlooking 3rd street.

\$75 for 8 hours (M-F 9am – 5pm)

or \$30 hourly, 2 hour minimum.

Additional charges apply after 5pm, before 9am  
or weekends and holidays.

### **Conference Room**

2nd Floor 12 ppl

Executive style room with built in  
video conferencing capabilities.

\$95 for 8 hours (M-F 9am – 5pm)

or \$30 hourly, 2 hour minimum. Includes media set-up.

Additional charges apply after 5pm, before 9am  
or weekends and holidays.

### **Pre-Function Space**

3rd Floor 45-125 ppl

Larger space for gatherings adjacent to  
the Multi-Media Studio.

\$150 for 4 hours (M-F 9am – 5pm)

\$250 for 4 hours (Nights, Weekends and Holidays)

Or \$50 hourly, 2 hour minimum.

### **Multi Media Arts Studio**

3rd Floor 104-250 ppl

A true performance studio set up

for live streaming or

any event that you may have.

\$250 for 4 hours (M-F 9am – 5pm)

\$350 for 4 hours (Nights, Weekends and Holidays)

Live streaming will require our technician

### **Bill's Place**

30-49 ppl

Great place to meet before or after the show.

\$150 for 4 hours (M-F 9am – 5pm)

\$250 for 4 hours (Nights, Weekends and Holidays)

Or \$50 hourly, 2 hour minimum.

### **Theater Lobby & Mezzanine**

200 ppl

An amazing spot for your

Hors d'oeuvre reception.

\$300 for 4 hours (M-F 9am – 5pm)

\$500 for 4 hours (Nights, Weekends and Holidays)

---

### **Main Theater Private Event**

1200 ppl

The ultimate venue, your name up in lights, the red carpet.

(Private Event, Wedding, Etc. When the general public is not invited) \$1000 for up to 6 hours, same day.

Includes use of the Lobby and Mezzanine and 1 stage hand.

Projectionist add \$150.

Each additional hour \$200 plus labor.\*

---

### **Additional Information**

- Reservations for use of the facilities at the Reg Lenna Center for the Arts are not confirmed until lease agreement is signed by and distributed to all concerned parties. Deposit is required.
- Certificate of Liability naming Reg Lenna Center for the Arts as additionally insured required for all rentals.
- One pre-event meeting with designated facility representative is required.
- Further charges and/or deposit may apply if equipment or furniture rental is required.
- Group ticket discounts available for birthday parties scheduled in conjunction with theater performances.
- Changes to approved lease agreement requested day of event will result in additional \$100 charge.

\*All stated rates are a minimum rate, as events vary, rental prices may change accordingly and at the discretion of the Executive Director.

# RENT THE REG

THE PERFECT STAGE FOR YOUR NEXT EVENT



the  
**Reg** Lenna  
Art happens here CENTER FOR THE ARTS

**MAKING MEMORIES FOR NEARLY 100 YEARS**

**NEWLY REMODELED SPACES FOR 10 TO 1200 GUESTS!**

**PARTIES - MEETINGS - PERFORMANCES**

**CALL NOW 716.664.2465 • WWW.REGLENNA.COM**